



GALVESTON COUNTY
invites applications for the position of:

Corrections Officer - Deputy I

SALARY: \$45,570.00 Annually

DEPARTMENT: Sheriff's Office (GCSO)

OPENING DATE: 01/18/18

CLOSING DATE: Continuous

DESCRIPTION:

JOB TITLE: Corrections Officer I

RANK: Entry Level Deputy

DEPARTMENT: Galveston County Sheriff's Office

DIVISION: Corrections

CAREER LADDER: Yes

ASSIGNMENT: 12 hour shifts (6:00 AM -6:00 PM or 6:00 PM – 6:00 AM)
Includes nights, weekends and holidays.

SUBMIT APPLICATION:Galveston County Sheriff's Office Recruiting and Training Division

ADDRESS: 5700 Avenue H
Galveston, TX 77551

PHONE: 409-766-2221
409-766-2321

FAX: (409) 621-7979

E-MAIL: so.employment@co.galveston.tx.us

WEBSITE: <http://sheriff.galvestoncountytexas.gov/index.asp>

TO APPLY: An Applicant interested in any of GCSO position's shall first download, complete and return the Application Packet, per the instructions on the downloadable form.

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-To be considered for this position a completed Galveston County Sheriff's Office Application and supporting documents are required.

-The submission of your application to Galveston County Sheriff's Office does not guarantee an interview.

-Galveston County Sheriff's Office Recruiting will contact you directly in regards to your submitted application.

JOB RESPONSIBILITIES:

- Maintains the security of the facility by conducting security checks, settling disputes, and performing cell searches and inspections; conducts outside perimeter checks
- Preparation and proper completion in the documentation of inmate records.
- Issues inmate meals, clothing, linens, and personal items.
- Supervises inmate programs, including recreational, legal, health care, visitation and religious services.
- Prepares reports on jail and inmate activities.
- Supervises inmates performing such assignments as cleaning and maintaining the jail facility.
- Continually observes locations and activities of inmates.

MINIMUM QUALIFICATIONS:

- High School / GED Certificate
- Must be at least 18 years of age
- Must be a U.S. Citizen and resident of the contiguous United States for a period of time sufficient to conduct a background investigation
- Must possess a valid Texas driver's license and an acceptable driving record as determined by the Galveston County Sheriff's Office in effect at the time of application.
- Must have favorable employment history. All information given regarding past employment will be thoroughly checked

- Must have a stable credit history.
- Must possess good computer skills and demonstrate comprehensive reading and comprehension skills
- No conviction above a Class B Misdemeanor or a Class B misdemeanor within the last 10 years nor have been on or currently on court-ordered community supervision or probation for any criminal offense
- Applicant must pass all phases of the required testing
- Must be eligible for licensing by the Texas Commission on Law Enforcement (TCOLE) for the position applied for, if not presently licensed.

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Equal Opportunity Statement

The County of Galveston is an equal opportunity employer and does not discriminate on the basis of race, color, national origin, religion, sex, age, disability, genetic information or veteran status.

APPLICATIONS MAY BE FILED ONLINE AT:
<http://sheriff.galvestoncountytx.gov/>

Position #00033
CORRECTIONS OFFICER - DEPUTY I
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601 54th Street
Galveston, TX 77551

HR.Applications2@co.galveston.tx.us
