

## ATTENTION!

Starting on November 1<sup>st</sup>, 2023 The Galveston County Jail is moving personal mail to a digital platform. We will no longer accept personal mail addressed to Inmates following this date.

Any personal mail received and post marked after the November 1<sup>st</sup> date will be returned to sender.

Any mail received without a return address will be turned over to the post-office.

After November 1<sup>st</sup>, 2023 -All personal mail will need to be addressed to the following address below in the format stated:

## Your inmate's mail must now be addressed to:

Name of facility, State Inmate Name, Inmate Identifier P.O. Box 247 Phoenix, MD 21131

## For example:

Galveston County Jail, TX John Smith, #11111 P.O. Box 247 Phoenix, MD 21131

## **IMPORTANT:** To ensure your mail gets delivered electronically include:

- Complete facility name (no abbreviations) and state
- Inmate's full name and inmate identifier
- Sender's full name and physical address
- ONLY send personal mail such as letters, pictures, and drawings
- Follow the guidelines of the facility for checks / money orders and attorney-client privileged mail and DO NOT send to the new (Phoenix, MD) address